



**PURABI
DAIRY**

**WEST ASSAM MILK PRODUCERS' COOPERATIVE UNION LTD.
JURIPAR, PANJABARI, GUWAHATI**

REOI No. WAMUL/2023-24/06

Date: 20.02.2024

West Assam Milk Producers' Co-operative Union Ltd, Purabi Dairy, Panjabari, Guwahati-781037 intends to hire for the following position on contract basis for an initial period of 2 years. The necessary required qualification and experience for the position in-short are given below. However, detailed required qualification & experience shall be as per the respective Terms of Reference (TOR) provided in the website of WAMUL viz. <http://www.purabi.coop/hiring-page.php>.

Sl. No.	Position	Job Specifications	Walk-in Interview Date and Place
1	Assistant-I (Billing-Marketing & Sales)	<p>Qualification: Bachelor's degree in any stream from a recognized institute/University with minimum 6 months/1 year of Computer Literacy Diploma Certificate from recognized institute.</p> <p>Experience: Minimum post qualification 1-year full time experience in any organization with a working knowledge in Computer Applications such as CRM, ERP, Internet based applications, MS Word, MS Excel, Power Points etc. Relevant experience in FMCG/Dairy shall be in added advantage.</p> <p>Age Limit: Age of the candidate should not be more than 30 years as on 1st January, 2024. However, relaxation upto 3 years may be given in case of extraordinary/outstanding candidates with relevant experience.</p> <p>Job Location: Guwahati.</p> <p>Remuneration: CTC Rs. 3.66 lakhs per annum. (Negotiable and commensurate with qualification & experience).</p>	<p>Registration Time: 7th March, 2024 from 9.00am to 10.00am</p> <p>WAMUL, Purabi Dairy, R.K Jyoti Prasad Agarwala Road, Panjabari: 781037, Assam</p>

Potential candidates shall be mandatorily required to bring an application form as per the prescribed format provided in the website of WAMUL at <http://www.purabi.coop/hiring-page.php>. alongwith all the original testimonials relating to qualification, experience, age, identity proof, latest salary details etc. and a set of self-attested copies of the same and a passport size photograph on the day of the Walk-in Interview.

Candidates not meeting the requisite qualification & experience and employees leaving the services of West Assam Milk Producers' Co-operative Union Ltd. within the last one year need not apply. Candidates who are already in service at West Assam Milk Producers' Co-operative Union Ltd., may apply through proper channel. Candidates are advised to go through the detailed Terms of Reference (TOR) and the detailed Walk-in-interview notice provided in the career page of WAMUL, i.e. <http://www.purabi.coop/hiring-page.php>. Any further modifications/ updates in the recruitment process shall be posted in the career page of WAMUL.

Canvassing of any form will culminate into direct disqualification and rejection.

Head-HR

**West Assam Milk Producers' Co-operative Union Ltd (WAMUL), R K Jyoti Prasad Agarwala Road,
Juripar, Panjabari, Near Sikkim House, Guwahati- 781037(Assam, India)**